

Position: Logistician I – II

Apogee Worx, LLC is a growing DoD aerospace business delivering leading edge solutions to the military and para-military aviation markets. We are looking for individuals who will thrive in a challenging, project-based environment with a charter of providing state of the art capabilities to legacy aircraft.

Job Duties and Responsibilities:

Apogee Worx is hiring an experienced Logistician. The ideal individual will have a minimum of a AS Degree in Logistics or Supply Chain Management, or a minimum of 5 years of equivalent advanced training and work experience. The individual must demonstrate the ability to conduct basic logistics functions and ensure proper packing, handling, shipping, and receiving of assets. The individual will also perform a variety of other tasks as required.

Responsibilities include:

- Material Control
- Shipping/Receiving
- Part Inventory
- Monitoring Stock
- Kit Building and Management per the Bill of Materials (BOM)
- Administrative Tasks as required
- In addition, the ability to climb ladders, stoop, bend, be on your feet for extended periods of time, and lift and/or carry items weighing over 50lbs is required.

Basic Qualifications:

- AS Degree in Logistics or Supply Chain Management or equivalent training and work experience
- Experience in Supply Chain Management (5 or more years preferred)
- Must be a US Citizen.
- A current Secret Clearance is preferred. Must be able to obtain a Secret Clearance if not possessed already

Desired skills:

- Enrolled in a Supply Chain Management Bachelors Program
- MS Word, Excel, Power Point, Outlook, Adobe Reader - Basic Computer skills
- Able to work independently from written procedures and industry standards
- Detail oriented and organized
- Well developed written and verbal communication skills
- Advanced problem solving abilities
- Inventory Management System experience

Benefits:

Min 5-10 Days PTO, 10 Federal Holidays, 401K with No Match required 3% Contribution, Robust Healthcare/HSA/Benefits Package, Profit Sharing